

### Invites applications for the position of:

## SUMMER INTERN

Stipend: Cl\$1,500 to Cl\$2,200 per month, based on your academic status.

The National Drug Council (NDC) is seeking enthusiastic and motivated **university students or recent high school graduates** to join our team as **Summer Interns**. This opportunity offers real-world exposure to the fields of public health, research, education, and community development.

#### Primary duties include:

- Assisting with the delivery of education, research, and public awareness campaigns
- Supporting the development of prevention materials and outreach content
- Participating in research and data collection projects
- Assisting with public presentations, event coordination, and community engagement
- Supporting programme delivery in schools, public forums, and stakeholder meetings
- Collaborating with mentors and team members across multiple NDC initiatives

#### **Eligibility Criteria:**

- Students must have completed Year 12 or the equivalent (1st year A Levels, Dual Enrollment, CIFEC etc) or;
- Students must have completed A Levels, an associate's degree or equivalent and are taking a gap year or;
- Currently enrolled in a university programme or have completed their first year of university; or higher.

**Relevant areas of study include**: Must be currently enrolled in a university programme with a relevant area of study, including: Public Health, Psychology, Social Work, Health Education, Communications, Education, Sociology, Statistics, Data Science, Marketing, Graphic Design, Youth Work, and Political Science/Public Policy.

#### **Key Competencies:**

- Strong written, verbal and interpersonal skills
- Good organisational skills
- Proficiency in Microsoft Outlook, Word, Excel, Publisher, PowerPoint, the Internet, and Social Media platforms.
- Familiarity with Canva or Adobe Creative Suite is an asset
- A high level of professionalism and ability to work independently and collaboratively

#### Internship Periods:

Internships typically occur between **June and September**. Individual internship placement periods may vary, with an estimated 4 – 12 weeks of placement opportunities.

# Please submit your Resume or CV and a personal statement (minimum of 300 words explaining why you are interested in an internship opportunity with the NDC) to Education@ndc.ky

#### Applications close on: 20<sup>th</sup> May 2025

\*Although we accept and review all applications, only short-listed applicants will be contacted.